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Confidentiality Policy

All medical and personal information concerning students and personnel is confidential. It is expected that all persons affiliated with the Rein & Shine program will respect the confidentiality rights of students and personnel. All volunteers will sign a confidentiality statement.

Volunteers are made aware of confidentiality issues in the following manner:

- Confidentiality issues are reviewed with volunteers during volunteer training.
- The volunteer training manual states: “Respect the confidentiality rights, dignity, and privacy of the rider.”
- All volunteers are required to sign a confidentiality statement. The requirement of signing a confidentiality statement illustrates the seriousness of the issue to the volunteers.
- Volunteers do not have access to student files and only pertinent information is shared with volunteers—(information that is necessary for volunteers to perform their duties effectively).

Students and guardians are made aware that information about their disability may be provided to volunteers. The student forms include the following statement:

“I understand that for the purpose of assisting volunteers in providing safe and responsible services to students, Rein and Shine therapeutic riding program will release information pertaining to the student’s disability as necessary.”

As a volunteer of Rein and Shine, I have been given a Volunteer Handbook and agree to follow all rules set forth.

Signature of Volunteer

Date